



Cambridge City Council
West Central Area Committee

Date: Thursday, 5 March 2020

Time: 6.30 pm

Venue: Meeting Room - Wesley Methodist Church, Christ's Pieces, CB1 1LG

Contact: democratic.services@cambridge.gov.uk, tel:01223 457000

Agenda

Exhibition Item

A Cambridge University Hospitals representative will have a display prior to the meeting to promote membership of the Foundation Trust and the opportunity to stand for election in the forthcoming 2020 governor elections.

1. Cambridge University Hospitals is a Foundation Trust and has a Council of Governors.
2. CUH are promoting the elections in terms of candidates but also encouraging people to sign up to be eligible to vote in the elections.

The 'Thinking of Becoming a Governor' guide is available on the CUH website.

<https://www.cuh.nhs.uk/about-us/our-management/council-governors/election-for-governors>

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|---|---|-----------------|
| 1 | Welcome, Introduction and Apologies for Absence | |
| 2 | Declarations of Interest | |
| 3 | Minutes | (Pages 5 - 12) |
| 4 | Matters and Actions Arising From the Minutes | (Pages 13 - 20) |

Items for Discussion

- | | | |
|---|--|-----------------|
| 5 | Open Forum | |
| 6 | Policing and Safer Neighbourhoods WCAC | (Pages 21 - 26) |
| 7 | Estate Improvement Scheme | (Pages 27 - 30) |

Items for Decision

- | | | |
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| 8 | WCAC Area Committee Grants 2020-21 | (Pages 31 - 40) |
|---|------------------------------------|-----------------|

- 9 Environmental Improvement Programme (Pages 41 - 56)
- 10 Environmental Report - WCAC (Pages 57 - 78)
Please note this report is for information only, no officers will be present at the meeting but questions can be taken away with a response to follow.
- 11 West/Central Area Committee Dates 2020/21
Suggested Dates for the Municipal Year 2020-2021
- 18 June 20 Provisional Venue – Castle Methodist Church
- 10 September 20
- 26 November 20
- 11 March 21

City Councillors: Martinelli (Chair), Porrer (Vice-Chair), Bick, Cantrill, Chadwick, Gehring, Hipkin, Matthews and Payne

County Councillors: Harrison, Nethsingha and Richards

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- Website: <http://democracy.cambridge.gov.uk>
- Email: democratic.services@cambridge.gov.uk
- Phone: 01223 457000

In line with wider council policies on waste reduction, we are trying to reduce our use of disposable cups at area committee. Please bring your own reusable mug if you can.

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WEST CENTRAL AREA COMMITTEE

12 September 2019

7.00 - 9.10 pm

Present

Area Committee Members: Councillors Martinelli (Chair), Porrer (Vice-Chair), Bick, Cantrill, Chadwick, Gehring, Matthews, Payne, Harrison and Nethsingha

Officers:

Enforcement Team Leader: Nick Kester

Head of Property Services: Dave Prinsep

Committee Manager: Toni Birkin

Others in Attendance

Chief Executive of Visit Cambridge and Beyond: Emma Thornton

FOR THE INFORMATION OF THE COUNCIL

19/21/WAC Welcome, Introduction and Apologies for Absence

Apologies were received from Councillors Hipkin and Richards

19/22/WAC Declarations of Interest

No declarations of interest were made.

19/23/WAC Minutes

The minutes of the meeting held on 20th June 2019 were approved as a correct record and signed by the Chair.

19/24/WAC Matters and Actions arising from the Minutes

The Action sheet was noted and an updated copy can be viewed at the following link under 'Committee Action Sheet'.

<https://democracy.cambridge.gov.uk/documents/b12667/Post%20Meting%20Action%20Sheet%20update%2012th-Sep-2019%2019.00%20West%20Central%20Area%20Committee.pdf?T=9>

19/25/WAC Open Forum

Members of the public asked a number of questions, as set out below.

1. Members of the public and Councillors discussed their concerns regarding a proposed anti-terrorist vehicle barrier for King's Parade as follows:

- Little or no consultation with either public or Ward Councillors.
- Previous reports from Cambridge City Joint Area Committee (CJAC) had reported that the project was paused.
- Narrowing a busy cycle junction would result in unsafe cyclist behavior.
- Had a chicane been considered?
- Previous statements had suggested a trial barrier which, if successful, would be replaced with something more visually attractive at a later date.
- Would any barriers take account of the needs of mobility scooters?
- Why adopt an approach that would require the work to be completed twice?
- Questioned how the decision process and funding had been agreed?
- Could this Committee write to the Chair of CJAC and the Chief Executive of the City Council requesting a detailed update/report.

Action Point: Councillor Martinelli

2. A member of the public asked how people should report pot holes in unadopted roads?

Unadopted Road were regarded as private roads and any problems with them should be reported to the landowner or building contractor.

3. A member of the public asked what action was being undertaken regarding cycle thefts from the station?

Councillor Porrer suggested that CCTV was not available to the public and was therefore not a deterrent. This could be raised with the Police at the next meeting.

Councillor Harrison suggested that there could be something in the original planning consent regarding CCTV that might be useful.

Councillor Cantrill suggested that there could be a link to the on-going Devonshire Quarter planning application.

Action Point: Councillor Martinelli to discuss the matter with Cambridge Cycling Campaign, Greater Anglia and the Police

19/26/WAC Oral Update from Chief Executive of Visit Cambridge and Beyond

The Committee received a presentation from Emma Thornton regarding Visit Cambridge and Beyond.

The presentation covered the following issues:

- Updated on current tourism trends.
- Outlined plans to work with stakeholders in future.
- Updated on the plans to develop a clear strategy to manage tourism sustainably for the future.
- Outlined the steps needed to develop a Destination Management Plan (DMP).

The Chief Executive of Visit Cambridge and Beyond (VCB) , responded to questions as follows:

1. Councillor Nethsingha

The public found the timing of visitors frustrating. Most tour groups tended to visit at the same time of day causing congestion. Early morning and late afternoon / early evening were often quiet. Were other nearby local attractions on board with spreading visitor number more widely?

Newmarket had its own Destination Management Organisation (DMO) but was keen to work with Visit Cambridge Ely also worked closely with visit Cambridge East Cambs has recently developed it's own strategy.

2. Councillor Bick

There appeared to be a lack of clarity around what is wanted and what the vehicle would be that was funded to deliver that.

VCB cannot deliver a strategic tourism function unless it is paid by city stakeholders to do so. Visit Cambridge has developed a proposal for VCB to develop, maintain and support the delivery of a DMP for Cambridge. This would not be VCB's plan but a plan shared, owned and

delivered by the city collectively. VCB's role would be to lead on its development and to co-ordinate its delivery. The proposal requires a 4 year funding commitment from Cambridge City Council, South Cambs District Council, Cambridge University and Cambridge BID. Confirmation of this funding would be received by mid-September and is looking promising. The initial phase was expected to take around 6 to 9 months and will be focussed on developing a better understanding of who are current visitors are and their needs and why the majority are not staying longer than a day. From this, a plan would be developed with local partners who would include evidence based interventions to encourage higher value visitors. The aim would be to manage visitors better and to better showcase what the Cambridge area has to offer to increase dwell time.

3. Councillor Bick

Was a tourist tax a possibility?

Not currently but possibly in the future. Ideally this would be a national policy so that Cambridge is not isolated and perceived as unwelcoming.

4. Councillor Matthews

What could be done to improve the evening tourist offer?

This is a difficult area, bridging the gap between the day time and evening economy. Cambridge BID had run some events such as the Outdoor Cinema, but feedback has been that these had not benefited local traders.

5. Councillor Cantrill

How could Cambridge break into the Chinese tourist trade. The typical Chinese package tour visited Cambridge for just a few hours and added little to the local economy.

Work was on-going to develop this market better through working closely with the Cambridge China Centre. Affect and Chinese tour operators.

6. Councillor Harrison

Could the University be encouraged to offer a purpose build visitor centre?

The University are a key partner with the DMP project and recognised that the current visitor offer was fragmented. Most visitors, and many

locals, were not aware of the wide range of museums available for visitors.

Councillors thanked Emma for her interesting presentation.

19/27/WAC Environmental Report - WCAC

The Committee received a report from the Enforcement Team Leader. The report provided an overview of the Council's Streets and Open Spaces, Environmental Health and Shared Waste service activity in the West Central Committee area over the past six months.

The report provided open data on service performance, so that City and County Councillors and their constituents are informed of what service activity is happening in their area; and had the opportunity to engage in and help to shape this activity, including identifying specific local service requests / issues.

The Enforcement Team Leader responded to questions as follows:

1. Councillor Bick

Needle finds had increased across the area. Market Ward figures were almost double the previous half yearly figure. Why?

A single find, such as a large number of needles recovered from one property, would result in a spike in recorded finds.

2. Councillor Chadwick

Where the report states that action had taken place, are there any details on what that action was and how satisfied the complainant was with the outcome?

The Environmental Health records were limited regarding the level of detail and how much it was appropriate to share in the report. The Officer undertook to investigate satisfaction levels if possible.

Action Point: Nick Kester

3. Councillor Bick

Fitzroy Street suffers from high levels of litter by late afternoon and early evening. Was it possible for a second sweep of the area to be undertaken in the afternoon?

The area was cleaned mechanically in the early mornings. A second clean would need to be completed manually as the machinery could not access the area when street trader's furniture was in place. The Officer undertook to look into this matter.

Action Point: Nick Kester

4. Councillor Bick

More enforcement was needed to tackle A Boards.

A report regarding the policy on 'A Boards' when to Community Services Scrutiny Committee 18 months ago and it might be timely to review that policy. Action was taken and enforcement notices were served. The Enforcement team have the power to seize offending 'A Boards'.

5. Member of the Public

Would the Rangers assist someone whose cycle had been locked to another cycle, as an anchor point, without permission of the owner?

This was a service that the Rangers used provide subject to the Police checking the identity of the cycle owner. The Police are no longer able to do this so the service is no longer available.

6. Councillor Harrison

Could a slightly more inclusive term the 'street life' be found for report referring to homeless people?

Noted.

7. Councillor Harrison

What is the current position regarding unattended bedding and belonging left in the street?

The current position was to leave a three hour notice on the goods. After 3 hours the goods could be removed to storage. The Police would prefer immediate removal as such goods could present a security threat. A change to the three hour policy would require an Executive Councillor decision.

8. Councillor Harrison

The public enjoyed the additional pavement space available when Stazioni Restaurant temporarily ceased trading. She urged

members of this committee respond to the consultation on the pavement trading licence in order to permanently free up the space.

The meeting ended at 9.10 pm

CHAIR

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Cllr Anthony Martinelli
Chair
West Central Area Committee

30 October 2019

Dear Cllr Martinelli

Barrier on King's Parade

Thank you for your letter, expressing your concerns about the proposed barrier on King's Parade, and the views expressed at CJAC. I apologise for the delay in sending a written response.

As you are aware, CJAC supported the proposal to close King's Parade in the interests of public safety (acting on advice from the police counter-terrorism team). Whilst the scheme has been delayed by technical issues, the need to close the road has not changed and the advice from the police remains as it was in March.

Officers have engaged with local businesses individually and, at a meeting in late August, on their needs for deliveries, and their real concerns for safety in King's Parade. The briefing was arranged by Bidwells and officers were invited. I am sorry that ward councillors were not invited and that officers did not arrange an alternative meeting at that time. This was an oversight and should not have happened.

The project team of City and County officers is now in a position to update all stakeholders. Ward members, together with relevant county members, were briefed on Tuesday, 29 October and businesses will be briefed tomorrow, and written information shared with any stakeholders not at briefings.

In terms of your specific concerns about the barrier, CJAC shared those concerns for cycle safety and disabled access, and therefore officers have worked to ensure that these matters are addressed:

- **Cycle safety:** there will a single two-way opening which can allow two-way flow, but in order to reduce pressure, the barrier will not be closed until 9:30 to allow the morning peak flow through. At all times, there is no need for cyclists to mount the pavement and there would be no advantage in doing so.
- **Disabled parking lost in King's Parade** will be replaced on Trumpington Street. Depending on their destinations, some drivers may prefer to use the parking that already exists in Market Square, Peas Hill and in the Grand Arcade.

Data on footfall has been used to inform the initial operating hours.

Once the barrier is installed, city, county and police will work together to monitor the impact and to review it when the barrier has been in operation for some months. We will plan and carry out public engagement around the form and design of a permanent solution because, as you say, the temporary barrier will not be attractive. This iconic location deserves a bespoke solution but the design and manufacture of this will take some time.

I hope that you were able to attend the councillor briefing this week or, if you were unable to do so, that you take up Suzanne Hemingway's offer of a separate conversation at a time to suit you.

Yours sincerely



Antoinette Jackson
Chief Executive

cc: Cllr Richard Robertson
Chair of CJAC

Suzanne Hemingway

Cllr Richard Robertson (Cambridge City - Petersfield)
Sent: 09 October 2019

Dear Anthony

In response to your letter, the city council has the role of being aware of possible threats to our residents and visitors and taking appropriate action. Earlier this year we were made aware by the police that their assessment was that the frequently crowded area on Kings Parade could be targeted by terrorists in the same way as has happened in London ie by vehicles driven at pedestrians.

In response it was decided to install a vehicle barrier at the southern end of Kings Parade (the northern end being already blocked). Other cities on the UK with similarly busy pedestrian areas have already installed such barriers. Birmingham for example.

Unfortunately the road is not wide enough to allow for a barrier which can be opened to allow vehicles through, and for gaps on either side for cyclists. So there will be just one such gap - in the same way as there is just one gap for cyclists to enter Sidney St from St Andrews St.

Because of this it is planned to keep the vehicle barrier open during the morning peak time for cyclists. At this time the threat is much lower because there are far fewer pedestrians in the area.

The barriers to be installed will be a temporary facility to see how well it works without digging holes and erecting bollards. However this means the equipment has to be capable of stopping a moving vehicle. Other cities have followed the same process of going for temporary, moveable equipment so the effect can be assessed and amendments made if necessary.

The installation will mean that disabled parking on Kings Parade will no longer be accessible. However we have taken care to identify replacement parking spaces near by for disabled drivers.

I hope this explains the importance of the issue. The barrier will inconvenience some people but having been advised of the threat we are taking appropriate action.

best regards

Richard
Cllr Richard Robertson

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COMMITTEE ACTION SHEET

Committee	West/Central Area Committee
Date	12/09/19
Circulated on	24/09/19
Updated	

ACTION	LEAD OFFICER/ MEMBER	TIMESCALE	PROGRESS
<p>19/18/WCAC</p> <p>Councillor Chadwick to liaise with Inspector Rogerson about safety concerns relating to zebra crossing on Huntingdon Road.</p>	Councillor Chadwick		<p>12/9/19 Councillor Chadwick would report on this matter at the next meeting.</p> <p>An LHI bid was in the pipeline.</p>
<p>19/18/WCAC</p> <p>Joel Carre to liaise with Inspector Rogerson about the granting of a Peddler Licence to a tattoo bar on King's Parade:</p> <ul style="list-style-type: none"> • Has a licence been granted? • By which organisation, if any? • Type of licence granted/required? (May be two separate issues). 	<p>Councillor Martinelli</p> <p>Joel Carre</p>		<p>12/09/19 See published briefing note.</p> <p>Situation remains unresolved and this item would be retained in the action sheet</p>
<p>19/18/WCAC</p>	Councillor Chadwick		<p>12/09/19 Councillor Harrison Had been in discussions with</p>

<p>Inspector Rogerson to advise Councillor Chadwick of measures taken to address Illegal and anti-social moped driving, specifically through bus gates.</p>	<p>Harrison</p>		<p>interested parties and hoped to meet with County Councillors and representatives of the bus companies shortly.</p> <p>Councillor Harrison will feed back on progress at the next meeting.</p>
<p>19/25/WCAC Q1</p> <p>Anti-terrorist barriers in City Centre</p>	<p>Councillor Martinelli</p>		<p>To write to Chair of CJAC and / or the Chief Executive of the City Council requesting a detailed update/report</p> <p>See replies attached as supplements to action sheet.</p>
<p>19/25/WCAC Q3</p> <p>Cycle theft from Rail Station</p>	<p>Councillor Martinelli</p>		<p>To discuss the matter with Cambridge Cycling Campaign, Greater Anglia and the Police.</p> <p>A motion went to Council, which was passed, requesting action from greater Anglia and the police. Councillor Martinelli has been in contact with the police and cycle campaign directly and will discuss at committee.</p>
<p>19/27/WCAC Q2</p> <p>Customer satisfaction with complaint resolution</p>	<p>Nick Kester</p>		<p>The Environmental Health records were limited as the level of detail and how much it was appropriate to share in the report. The Officer undertook to investigate satisfaction levels if possible.</p> <p>Update: Waiting for report from customer services which will break down the figures to complaints resolved stage1, resolved stage2, or were escalated further, customer satisfaction levels are currently recorded.</p>

<p>19/27/WCAC Q3</p> <p>Afternoon litter accumulation in Fitzroy Street</p>	<p>Nick Kester</p>		<p>To investigate the possibility of a second daily cleaning round for the area.</p> <p>Update: Issue reported to Don Blair & Paul Jones who said that they will ensure that the litter picking teams will attend each afternoon (in addition to morning litter pick/sweep)</p>

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Neighbourhood Profile

Cambridge City West/Central – December 2019



Wards: Castle, Market and Newnham

Produced by:

Cambridgeshire Constabulary:

- Inspector Paul Rogerson
- Sergeant Kevin Misik

Community Safety Team, Cambridge City Council:

- Lynda Kilkelly, Community Safety Manager
- Sarah Steggles, Senior Community Safety Officer (Anti-Social Behaviour)



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1. Introduction

Aim

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify on-going and emerging crime and disorder issues, and provide recommendations for future areas of concern and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

Methodology

This document was produced using data received from the following sources:

- The Safer Neighbourhood Policing Team for the area;
- The City Council's Community Safety Team;
- The general public, via online and telephone crime and intelligence reporting; and
- Consultation with elected Ward and County members.

2. Current Areas of Concern

At the West/Central Area Committee meeting of 20 June 2019, the committee recommended addressing the following local areas of concern:

- Street-based ASB around The Grafton Centre and Park Street car park areas;
- Anti-social activity on the green spaces in the area; and
- Anti-social and illegal moped driving, specifically through bus gates in city centre.

Lead officers and actions to be taken were agreed following the committee meeting. The work undertaken and current situation is detailed below.

Street-based ASB around The Grafton Centre and Park Street car park areas

Objective: To deal with issues of street based ASB in and around The Grafton Centre and its car parks, and the Park Street car park area.

Action Taken: There is an ongoing operation which is aimed at dealing with street based ASB across the city called Op Ferndale. Whilst this covers the whole city, much of the work is centred around key locations, a few which are in the West Central area. There are several different streams of work which target both key problematic locations and individuals. Over the reporting period, there have been some key multi-agency work which has been carried out. An environmental visual audit was carried out by one of the force's Crime Prevention Officers, which has produced several recommendations as to how to

make the location less susceptible to anti-social behaviour (ASB). The same work has been carried out with the Park Street car park.

As well as this preventative work, we have carried out enforcement action of several different types. This has included use of police dispersal powers at the location which is used to target persistent ASB. Furthermore, there have been several offenders who have been dealt with for offences either at the car parks or relating to staff from these locations. Two offenders have been convicted and handed Criminal Orders to stop them from returning to the car parks to protect the people who work and use them from abuse.

Current Situation: Whilst there continues to be some offending at the locations, there has been a reduction of reports in the relevant areas.

Lead Officer: PS 686 Kevin Misik

Anti-social activity on the green spaces in the area

Objective: To deal with reports of ASB across the green spaces in the West Central area.

Action Taken: Over the reporting period, there have been a series of high visibility and plain clothed patrols of the main green spaces in the area. The reporting period covered the main school holiday period and the patrols were tailored to deal with the increase number of people who were using the spaces during this peak time. The patrols were carried out in the areas, not only by the city centre team, but also supported by the wider city police team most notably during the night-time economy, again most notably over the summer period. There were only a couple of notable trends over the period; these were both identified around Parker's Piece, and this led to some short-term patrol plans resourced by the city centre team with support from the wider team. These plans involved high visibility patrols which resulted in several misuse of drugs searches. Over the reporting period there have been no trends outside those expected due to seasonal variations.

Current Situation: With the ongoing cold weather, there has been a reduction in the number of people using the green spaces and as such the reports of ASB have reduced.

Lead Officer: PS 686 Kevin Misik

Anti-social and illegal moped driving, specifically through bus gates in city centre

Objective: To address issues with mopeds entering and using the pedestrianised area around the city centre/market area.

Action Taken: The issues around appropriate access to the pedestrianised areas are complex. There are several relevant stakeholders who have had to be identified as being involved in this situation beyond the moped riders themselves. There are several reasons that they are coming into the area, mostly driven by food delivery. Officers from the team have engaged with a wide range of businesses involved to explain the issues, and a number of them have put in place operational measures to reduce the number of people who are being drawn into the area due to this business model. As well as this, the City Council wrote to two companies on 28 November regarding this and contact has been

made directly with these delivery companies to highlight these issues, and to point out the risks and penalties that their drivers could be subject to if they breach these orders.

As well as the preventive work that has been carried out, there has been enforcement to target the riders who breach this order. The work continues with a range of partners to look for a long-term solution to the situation. As well as bespoke patrols that have been carried out, these are now part of the day to day work of the city centre team and riders are being regularly dealt with.

Current Situation: This work will continue as at this time there is no long-term solution available to prevent these issues. This is a situation which cannot be solved by simple prosecution.

Lead Officer: PS 686 Misik

3. *Proactive Work and Emerging Issues*

Cambridgeshire Constabulary

The team continues to work within the three main streams of work: retail crime; night-time economy; and street-based anti-social behaviour. Each of these areas of work continues to highlight issues within the area.

We continue to review areas of concern on a fortnightly basis and adapt our work to address these issues.

There are still reported issues around the Maid's Causeway area (on both sides of the road) of drug related issues.

There also continue to be issues, particularly linked to the cold weather, around vulnerability within the street life community.

Cambridge City Council

The City Council's Community Safety Team is a key partner in tackling street community-related anti-social behaviour within the City. The Team continues to work closely with the police and support partners, such as street outreach services, in tackling complex cases. Our approach to street related ASB cases is always to look at prevention and support, with enforcement as the last resort in the more problematic and persistent cases, as we know that this client group can have complex and entrenched needs.

During the last reporting period, ASB Officers within the Team issued community protection warning letters to at least two individuals within the city centre area. In the coming months, we will focus on work around key identified individuals who have continued to cause anti-social behaviour in and around the City Centre area, including The Grafton.

Blackmore Head Yard (between the Mitre and Baron of Beef public houses) had been a focus of congregations and anti-social related behaviour pertaining to the street community and was discussed within the street life working group. As a result of these reports, the

police used their powers under ASB legislation and placed a Dispersal Order for 48 hours on this area. This, together with warning letters, has brought some improvement to this area.

As part of our partnership work around problem solving in hotspot areas, ASB Officers in the Team and a police Community Officer carried out three environmental visual audits at Jordan's Yard, King's Parade and Sydney Sussex Street. Any recommendations from these will be worked through involving relevant stakeholders.

The Community Safety Team has been involved in the assessing of individuals on the street for the purposes of accessing hostels and churches as part of the Severe Weather Emergency Procedures.

We continue with our commitment to promoting Street Aid as a positive alternative to giving money to individuals on the street. It has proved a successful way to engage with all sections of the community, including businesses and those with experience of street homelessness. Over £90,000 in donations from the public has now been raised and over 250 individuals have received grants.

The Public Spaces Protection Order (Touting) 2016, which prohibits verbal touting for punt tours in certain areas of the city centre, was reviewed in September 2019 and has now been extended to September 2022.

4. *Additional Information*

At neighbourhood level, the POLICE.UK website allows for swift access to local crime and anti-social behaviour data at street level. The website can display crimes on a map as well as in chart format, along with trend lines. The three most important sections within this website are: 'overview'; 'crime'; and 'view detailed statistics'. This gives a good overview of issues within the local area. The specific link for Cambridgeshire Constabulary is: <https://www.police.uk/cambridgeshire/>

5. *Recommendations*

Due to the cancellation of the area committee meeting of 5 December, and the intervening gap between that date and the area committee meeting of 5 March, we ask that the committee advise, following discussions, on local areas of concern for focus until the next reporting meeting (being 18 June).

Estate Improvement Scheme

As part of the Housing Revenue Account (HRA) medium-term financial strategy the Housing Scrutiny Committee approved £1 million per annum for 5 years of capital funding for improvement to City Council owned housing estate. The criteria for each proposal need to meet two fundamental principles:

- The proposal will add value to the asset (the estate)
- The proposal should not act as a substitute for the planned maintenance programme, but it may be prudent for the Council to consider including works from the planned programme where it makes sense to incorporate them.

A steering group has been created to oversee the project, it includes council officers from stakeholder services and representatives from the police. The group has devised a set of additional criteria by which proposals are assessed. Any proposal brought forward as part of the EIS needs to meet at least one of the following objectives:

- Build out future cost (i.e. a spend to save initiative)
- Design out crime and anti-social behaviour
- Make a visible and positive difference to the aesthetics of an estate
- Contribute to strengthening the community on the estate
- Improve the health and safety and/or health and well-being of those living on the estate

The funding has been available from 1st April 2019. We are 6 months into the programme and although relatively little has been spent so far (approx. £10,500) there are 31 different proposals of varying value in the pipeline which should be delivered in relative speed now that a dedicated surveyor has been employed to the project. The current proposals range from a largescale crime prevention re-design project, making changes to mitigate ASB, installation of bike shelters, redesigning communal drying areas and repairing hard standings. Suggestions for proposals have largely come from residents through engagement and walkabouts and we continue to encourage more ideas by promoting the scheme in Open Door and at established resident involvement groups. Residents have played a central role and ward councillors have been consulted on specific proposals in their areas, but we would like to increase Member and resident involvement by promoting the scheme at Area Committees. David Greening, Head of Housing and Emily Watts Resident Engagement Officer will be attending each of the 4 Area Committees to give an overview of the scheme and answer questions. More information on the proposals can be found on the following page.

Process for Identifying a Proposal	
1	Suggestions comes from a resident, councillor, Housing Officer, Estate Champions
2	A proposal form is completed, this requires certain criteria to be satisfied and relevant services within the council to be consulted to confirm the changes are viable
3	The proposal form comes to the monthly EIS working group for discussion. If all members agree with the proposal consultation can begin
4	Resident Engagement Officer consults the impacted residents and ward councillors. Residents are given 3 weeks to respond to the proposals, if the amount of those in support outweighs those who do not, we have a mandate to begin work. We encourage resident feedback on the proposals, all of which are considered to see if additional changes or amendments can be made to suit those who live in the area.
5	Results are analysed and residents are written to a final time to confirm the consultation outcome and when/if the changes will be made. For very large-scale proposals (e.g. Kingsway) there are additional levels of consultation.

Proposals with Mandate for Delivery- Consultation has been undertaken	
1	Kingsway: Installing secure entry system from ground floor to prevent public access
2	East Road: Measures to prevent ASB and increase security
3	St Bedes Crescent: Install a metal pergola
4	Ditton Fields: Install new suited lock system on communal doors and bin stores
5	Fernwood, Bracondale and Heatherfield: Implement measures to reduce ASB and increase security including CCTV
6	Ainsdale and Tweedale:- Replace broken fencing and install bike stores
7	Fulbourn Road: Install a metal perimeter fence around the green to prevent illegal encampments

Proposals in the Pipeline which have not been consulted upon- If these area are in your locality and you are not aware of them, it is because they are at stage 2 or 3 of the proposal process table		
SOUTH OF THE RIVER-	1	Ashbury & Golding: Increase fire safety measures by extending the bin store and ensure the bin room is lockable, reconfigure the drying area to better use space for drying and bike storage.
	2	Bill Briggs Court: Convert unused open garages which invite ASB into proper garages with lockable doors so they are usable by residents.
	3	Cherry Hinton Library Flats: Install rear and front gates with fob entry system, lighting, clear alleyway and install security gate. Linked to the Cherry Hinton Library planning application
	4	Davy Road: Install a new access gate for grass cutter access, repair existing broken gates and repair the perimeter security
	5	Ditchburn: Install a mobility scooter store

WILL BEAVITT (ESTATE CHAMPION)	6	Ekin Road: Reconfigure drying area so its more useable, providing space for cycle racks and drying space.
	7	Fison Road: Reconfigure the old recycling area which attracts fly tipping to create a new cycle storage area
	8	Hanover & Princess Court: Communal area repairs and mitigation of ASB through lighting and CCTV
	9	Highdene Estate: Reconfigure drying area to provide dedicated bin storage to deliver on fire safety measures
	10	James Street: A parking scheme has just been introduced so we will monitor its progress and potentially add more parking spaces based on demand.
	11	Langdale: Removal of a broken wall and reconfigure a shed into bike storage
	12	Litchfield and Neville: Construct a lockable bin store adjacent to the current store for the recycling bins to increase fire safety, install bike storage
	13	Thorpe Way: Replace old broken wooden knee rail with galvanised metal equivalent
	14	Upperhall Court: Complete communal area repairs which were not on the snagging list to be rectified by Keepmoat
NORTH OF THE RIVER-RICHARD COLE (ESTATE CHAMPION)	15	Walpole St Bedes: Reconfigure drying area to provide dedicated bin storage to deliver on fire safety measures
	16	Albion Yard: Upgrade the car park
	17	Atkins Close: Upgrade bin store, entry system, install drying area and bike storage
	18	Beales Way: Upgrade paths
	19	Bermuda: Install storage for mobility scooters and bike trailers with extra bike storage. Install gate from Histon Road
	20	Campkin Road: Install a dedicated bin storage area, upgrade the drying area upgrade and install bike storage.
	21	Cockerell Road Flats: Upgrade door entry system and signs around the blocks, install drying areas
	22	Dundee Close: Install bike storage
	23	Honey Hill: Measures to reduce ASB by Install new dusk to dawn lighting, upgrade existing street lighting and landscape appropriately
	24	Maitland Avenue: Upgrade bin storage area and remove individual bins for replacement with larger metal equivalent, improve fencing around site, remove bin chutes and balcony
	25	Markham Close: Install secure undercover bike storage, upgrade paths
	26	Molewood and Hazelwood Close: Upgrade bin stores, install secure undercover bike storage
	27	Minerva Way: Install bike storage
	28	Perse Way: Replacement of communal doors and locking mechanism, upgrade bin area, replace broken/ damaged fencing, create a new drying area
		29

City wide Proposals	
22	Car Park Resurfacing: Augustus Close, Minerva Way, Litchfield Road
23	Fencing: Anns Road, Britten Place, Rachel Close, Tiveron way, Trevone Place, Wycliffe Road, Caledon Way, Edgecombe, Maitland Avenue, Mortlock Avenue, St Kilda, Livermore Close, Rutland Close, Brackley Close, Fordwich Close, Aylesborough Close
24	Communal Lighting on City Homes Land: Replacing exiting broken lights and adding new lighting
25	Street Lighting on City Homes Land: Replacing exiting broken lights and adding new lighting

Item

AREA COMMITTEE GRANTS

To: West Central Area Committee

Report by: Jackie Hanson, Community Funding and Development Manager. Email: jackie.hanson@cambridge.gov.uk
Tel: 01223 - 457867

Wards affected: Castle, Market, Newnham

1. Executive Summary

1.1 This report details applications received to date for 2020-21 funding for projects in the West Central area and makes recommendations for awards. It also provides information on the eligibility and funding criteria.

2. Recommendations

The West Central Area Committee Councillors are recommended to:

- 2.1 Consider the grant applications received and proposed awards, detailed in Appendix 1, in line with the Area Committee Community Grants criteria, detailed in paragraph 3.4.
- 2.2 Agree the proposed awards detailed in Appendix 1, summarised in the table below:

Ref	Organisation	Purpose	Award £
WC1	Christ's Pieces Residents' Association	Talk for local residents	£150
WC2	Eddington Residents' Association	10 monthly activities for residents	£1,630
WC3	Eddington Residents' Association	3 trips for families	£1,200
WC4	Friends of Histon Road Cemetery	Information and activities	£500

WC5	Friends of Midsummer Common	Community activities and maintenance of community orchard	£1,130
WC6	Mayfield Senior's Group	Transport for trips, projector, insurance and newsletters	£750
WC7	Oblique Arts	Six creative workshops with exhibition for older people	£1,500

3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports and Arts strategic priorities since 2004. This process is managed by the Grants Team in Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.
- 3.2 The 2020-21 grants were publicised via neighbourhood workers, voluntary organisations, in local publications and by posters and publicity leaflets. Recent applicants were also invited to apply. Officers held a briefing to explain the application process and eligibility criteria and priorities.
- 3.3 There is a total of £70,000 available across the four area committees for 2020-21 as detailed in the Community Grants report to Environment and Community Scrutiny Committee January 2020. This has been allocated in accordance with the approved population and poverty formula = population + (2x benefit population).

It is understood that ward boundary changes take effect on 7th May 2020. We will be reviewing the budget accordingly for the year 2021-22.

The amount available for each area is as follows:

Committee	Community Grants %	Total available £
North	34.62	24,220
East	30.42	21,140
South	25.15	17,780
West Central	9.81	6,860
Total	100	70,000

3.4 Area Committee Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, East, South or West Central) by reducing social or economic inequality via one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities
- reducing poverty activities
- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above

3.5 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.6 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.7 Where no funding is proposed it will be due to one or more of the following not being adequately met:

- grant scheme priorities
 - grant scheme outcomes
 - identifying need
 - quality or viability of the project
- or
- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
 - organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

3.8 All awards are subject to grant agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

- 3.9 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny Committee in January 2014.
- 3.10 In October 2020 any area committee funding remaining will be considered to support any applications received to ensure effective use of the funds available.
- 3.11 A list of awards to date for 2019-20 is attached as Appendix 2.

4. Appendices (overleaf)

Appendix 1: West Central Area Committee Community Grants – Applications and Recommendations 2020-21

Appendix 2: 2019-20 Awards

5. Inspection of papers

To inspect the background papers or if you have a query on the report please contact Jackie Hanson, Community Funding and Development Officer, tel: 01223 - 457867, email: jackie.hanson@cambridge.gov.uk

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Appendix 1 – West Central Area Committee Community Grants – Applications and Recommendations 2020-21

Beneficiary Key: C – Castle M – Market N – Newnham WC – West Central (E-East, Nth-North, S-South)

Ref	Organisation	Purpose	Aim + outcome	Beneficiaries	Budget	19-20 award	Bid	Award
WC1	Christ's Pieces Residents' Association	One talk for local residents	To reduce isolation	M 50	Full cost: £255 Income: £0	£200	£255	£150
WC2	Eddington Residents' Association	10 monthly social get togethers, community restaurant, film club showings, board games evenings and cultural events	Combat loneliness, opportunity to make new friends, creating an atmosphere of community and friendship.	C 215, M 6, N 5	Full cost: £4,005 Income: £2,375	New group	£1,630	£1,630
WC3	Eddington Residents' Association	6 x bi-monthly trips for families with pre-school aged children	Improve social integration, reduce isolation; improve mental and physical wellbeing. Provide English speaking environment for families to further engage with Cambridge communities.	C 130	Full cost: £3,792 Income: £1,642	New group	£2,150	£1,200
WC4	Friends of Histon Road Cemetery	3 newsletters, website and meeting costs, activity costs	Protect and enhance the Cemetery for public benefit and access.	C 800 (Nth 1300)	Full cost: £3,173 Income: £1,000 Reserves	£350 Nth £750 WC	£1,200	£500 + West Central recommendation £600

WC5	Friends of Midsummer Common	Community volunteering sessions, events, and activities raising awareness of the orchard and increasing biodiversity of the Common.	Improve the wellbeing of local people. Provide access to green space. Reduce social isolation and promote community spirit and wellbeing. Deter anti-social behaviour.	M 200 (Nth 20)	Full cost: £1,938 Income: £375	£700	£1,708	£1,130
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WC6	Mayfield Senior's Group	Transport for 3 trips, projector for meetings, insurance and newsletters.	Allow members to benefit from activities outside regular monthly meetings. Improve moral and wellbeing; reduce isolation for those with mobility problems. The projector will enable presentations to be seen more clearly.	C 56	Full cost: £818 Income: £0 Reserves	£500	£772	£750
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WC68	Oblique Arts	Six creative workshops with exhibition for older people.	Increase confidence and self-esteem for those living in or at risk of social isolation. Opportunities to meet people; develop friendships and support networks, for those that cannot afford activities, or struggle to access due to health problems. Enhance skills and mental wellbeing through social contact.	C 10, M 10	Full cost: £1,831 Income: £200	£1,500	£1,631	£1,500
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Appendix 2: 2019-20 Awards

Organisation	Purpose	Award £
Christ's Pieces Residents' Association	Talk for local residents	£200
Friends of Histon Road Cemetery	Information and activities	£750
Histon Road Area Residents' Association	"A Community Remembers" community project	£1,000
Friends of Midsummer Common	Community activities and maintenance of community orchard	£700
Mayfield Seniors Group	Transport for three trips	£500
Oblique Arts	Six creative workshops with exhibition for older people	£1,500

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Item

Environmental Improvement Programme

To:

West Central Area Committee

5 March 2020

Report by:

John Richards, Public Realm Engineering & Project Delivery Team Leader
Tel: 01223 458525 Email: john.richards@cambridge.gov.uk

Wards affected:

Castle, Market, Newnham

Key Decision: No

1. Executive Summary

1.1 This report outlines changes to the Council's Environmental Improvement Programme (EIP) during 2018/ 19, and reviews the latest round of applications received within West Central area.

2. Recommendations

The West Central Area Committee is recommended to:

1. Note the operating amendments to the programme agreed by the Executive Councillor for Streets and Open Spaces following Environment and Community Scrutiny on 21 March 2019
2. Note the allocation of funding to continue with a programme across all areas for the period 2019-21
3. Note those new West Central area project aspirations received in the latest 2019/ 20 round recommended to the Executive

Councillor for Streets and Open Spaces for funding from the new central, city-wide, strategic EIP allocation

4. Consider those new West Central area project aspirations received in the latest 2019/ 20 round for funding as part of the local West Central area programme for 2019/ 20
- 5 Support those projects selected for implementation, subject to them being viable, obtaining consents as necessary, positive consultation and final approval by the Council's Place Board, Ward and Executive Councillors, where required.

3. Background

- 3.1. The Council's Environmental Improvement Programme (EIP) has been operating as a rolling programme since 2004. The programme budget, which has been £170,000 per annum for the most recent period up to 2018/19, has been devolved to Area Committees to allocate to outdoor public realm improvement schemes, identified through Ward Councillors. The creation of direct, lasting and noticeable improvements to the appearance of the public realm environment has been at the heart of the programme, since its introduction. The current EIP eligibility criteria are set out along with the programme application form in **Appendix B**.
- 3.2 The programme has been subject to periodic review to improve flexibility, ensure good value and help speed up project delivery. That said, there have been delivery difficulties where project aspirations have complexities, such as where they involve the public highway. Such difficulties have led to a disproportionate impact on staffing resource, with the associated projects often taking a significant amount of time and staffing to deliver.

3.3 Year 2018/ 19 was the last of the previous four-year programme funding commitment and so, it was appropriate to use the opportunity to consider the future focus and composition of any extended programme. EIP work remains much valued by councillors and communities alike, but warranted review and potential re-focus to ensure it continues to best meet strategic objectives and the needs of a rapidly expanding city.

4. Programme Review and Funding

4.1 Since 2011/ 12, approaching two hundred separate EIP projects were added to the programme by the four Area Committees city-wide. These varied in cost between a few hundred to tens of thousands of pounds. Of the prioritised projects, just over three quarters were completed by the end of the funding period to March 2019. The remainder are being progressed as resources allow.

4.2 Over the years many submitted and approved EIP projects have focused on improvements to core highways and transport infrastructure, which is dependent on agreement with the County Council, as Highway Authority and, in certain cases, such as Traffic Regulation Orders, to statutory processes. In order not to further complicated programme development and delivery, such aspirations have more recently been directed towards the County's Local Highways Improvement (LHI) programme.

4.3 The end of the previous four-year EIP funding commitment provided an opportune point to review what has worked well, and not so well, and options for future investment. Engagement with the Council's SLT/ Executive suggested an appetite to retain a capital funded programme, but one more aligned with core corporate and service objectives, and operational needs.

4.4 EIP has been successfully used to support other public realm infrastructure investment; including s106 funded improvements secured through new growth in the city. As s106 and other such investment opportunities diminish in the years ahead, there is expected to be increased pressure for EIP to help 'bridge the gap' remaining.

4.5 During 2018/ 19, and with the support of SLT/ Executive, officers explored how a future programme might be re-shaped. Retaining a

ward Councillor led approach was still favoured, but one further informed by other areas of Council work – including the day to day operational needs of the service.

4.6 It became apparent, too, that there were a number of common themes emerging from the area led application programmes where there may be merit in adopting a more strategic, city-wide approach. Examples include:

- Verge and grass landscape protection/ enhancement measures
- Engineered tree pits and new street trees, to increase canopy
- Enhanced seating, and lighting
- Community orchards, and notice boards
- Pictorial meadows
- Public drinking water outlets/ fountains
- Improved pedestrian way-marking signs
- Rationalising signing and other street furniture
- Enhancing materials in sensitive conservation areas
- Improving private shop-front forecourts
- Murals and related street art

4.7 Efficient delivery of the Environmental Improvement Programme across all areas in recent years has led to savings against many project allocations. Additionally, some projects have been abandoned, deferred or become delayed. The overall effect is that capital reserves built up in all areas. Following consideration by Scrutiny Committee on 11 February 2019, the Executive Councillor for Strategy and Resources approved the allocation of £170,000 re-phased from 2018/ 19 to continue with EIP in 2019/ 20, and a separate budget proposal (C4192) of £170,000 for the following year 2020/ 21 (subject to annual budget setting). A further review will be carried out before any commitment is made beyond 2020/ 21.

4.8 It was further agreed by the Executive Councillor for Streets and Open Spaces, following Environment and Community Scrutiny on 21 March 2019, that this new investment be split; retaining £100,000 per annum to allocate to local area voluntary and community sector/ Ward Councillor promoted projects across the four Area Committees (split proportionately and with individual schemes subject to approval by Area Committees, as previously), and directing the remaining £70,000

towards a more strategic, city-wide programme led by officers and subject to approval by the appropriate Executive Councillor (as is currently the case for Minor Highways Improvements – the City Council contribution towards County Council LHIs).

- 4.9 Of those themes outlined in 4.6, officers have subsequently agreed with the Executive Councillor that the initial focus of this new, strategic, EIP allocation should be on initiatives to protect and make better amenity use of the city's grassed verges, enhancing tree canopy, encouraging biodiversity and providing further, free to use, public drinking water outlets.

5. Further Programme Applications

- 5.1 Applications for potential new EIP projects were sought from ward councillors, and local community groups, across all areas during late Summer 2019. A copy of the application form is included at **Appendix B**. This has identified potential new projects to be funded from both the respective local area, and strategic city-wide, EIP funding allocations.
- 5.2 The apportionment of area EIP funds across the city has been updated to reflect population changes since 2015-19. South area in particular is now eligible for a larger share of the overall programme budget as a direct consequence of new growth around Trumpington. West Central area now receives 1.4% less, but there is still some £19,990 new funding available to consider area led requests in 2019/ 20.
- 5.3 Some 9 new viable project suggestions have been identified in West Central area during the latest application round, as set out in **Appendix A**. Each has had outline consideration by officers for eligibility and practicality; with an estimate of the likely costs involved in delivering those projects considered, at this stage, to be potentially feasible. An additional column has been included identifying where there may be delivery risks or other uncertainty, with supporting commentary.
- 5.4 Efficient delivery of the Environmental Improvement Programme city-wide can lead to savings against individual project allocations. Whilst the exact budget available for allocation to new project applications across West Central area in 2019/ 20 is dependent of the final costs of schemes currently being delivered, latest estimates suggest there

should be some additional funding available to 'top-up' new funding available over the 2019-21 period.

6. Suggested Way Forward

- 6.1 Four of the new project aspirations received for West Central area in the latest round (Appendix A suggestions WC2, WC3, WC4 and WC9) align with the initial focus of the new strategic, city-wide EIP allocation. They might therefore be considered for centralised funding (rather than area specific allocated funds).
- 6.2 Further, suggestion WC2 can be funded through the Council's new EU (Interreg/ 2 Seas/Nature Smart Cities) tree canopy enhancement programme, and WC9 supports the Council's separate aspiration (subject to annual budget setting round) to provide more street trees across Cambridge. The latter may also attract funding from flood risk prevention agencies.
- 6.3 Projects WC1, WC5, WC6, WC7 and WC8 will need to be funded from area funds if they are to be prioritised in 2019/ 20. The total estimated cost of these projects is expected to be some £25,500. A small contingency is included within initial project cost-estimates and, as a consequence, officers consider there is sufficient funding available for Area Committee to include within its local area funded programme for 2019/ 20 all of those new project aspirations unable to be considered for funding from centralised city-wide budgets.
- 6.4 Each of the four Area Committees will be considering new EIP project aspirations, and funding allocations, in the Winter/ Spring 2020 round. Those projects to be funded from the new central, strategic, city-wide allocation will be considered, and determined, by the Executive Councillor for Streets and Open Spaces (in consultation with area Ward Councillors as necessary).
- 6.5 Those projects unable to be prioritised from local area, and strategic, EIP allocations, or from other appropriate budgets, might be rolled forward and considered in any further round in 2020/ 21 (subject to annual budget setting), alongside any further applications received from future invitation rounds.

7. Implications

(a) Financial Implications

The current EIP has an approved capital budget allocation of £170,000 per annum up to and including 2020/ 21 (funding re-phased for 2019/ 20 year; 2020/ 21 subject to annual budget setting). Those new projects identified as being viable at this time, provided they are developed carefully, are not anticipated to generate significant revenue implications for the City Council. Where projects are on the public highway or hard-surfaced definitive footpaths, ongoing management and maintenance is generally the responsibility of Cambridgeshire County Council.

(b) Staffing Implications

Historically a small number of projects have proven difficult to develop and deliver for reasons as laid out in this report, and have had a disproportionate impact on staffing resource in comparison with other programme work. The programme needs to be managed and delivered within the existing funded staffing resource (2 FTE).

(c) Equality and Poverty Implications

Environmental improvements have historically been prioritised across all areas proportionate to population and in accordance with locally identified need. The impact of all programme schemes on Equality Act 'protected groups' is assessed at the design/ planning stage. All hard infrastructure schemes are designed to national standards to accommodate the needs of those with physical impairments, including mobility, sight and hearing. The overall impact of the programme is considered positive.

(d) Environmental Implications

The programme aims to preserve and improve the quality of the natural and built public realm environment across Cambridge, in a manner that does not contribute towards climate change and leaves a positive legacy for future generations. The overall impact of the programme on the environment within Cambridge is therefore rated as +M (positive; Medium).

(e) Procurement Implications

The programme projects are either delivered in-house utilising existing resources within the Streets & Open Spaces service, or via existing framework contract arrangements. To ensure value for money, the larger

programme schemes may be delivered through competitive tender processes.

(f) Community Safety Implications

The programme is designed to deliver local public realm environmental improvements and foster increased pride of place and community cohesion. As a result, the programme is considered to have a positive impact on community safety.

8. Consultation and communication considerations

All the programme's projects are consulted on at the planning/ design stage, with the level/ type of consultation determined by and proportionate to the nature, scale and scope of the proposed project. With the majority of the programme being small-scale projects, it is imperative that the proportionate principle continues to be followed.

9. Background papers

Background papers used in the preparation of this report:

Environment and Community Scrutiny Committee meeting 21 March 2019 – paper and meeting minutes.

10. Appendices

Appendix A – Summary of Potential EIP Schemes for 2019/ 20 – West Central Area

Appendix B – EIP Application Form and Eligibility Criteria 2019/ 20

11. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

John Richards, Public Realm Engineering and Project Delivery Team Leader,

Tel: 01223 – 458525

Email: john.richards@cambridge.gov.uk

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SUMMARY OF POTENTIAL EIP SCHEMES FOR 2019/ 20 - WEST CENTRAL AREA

No.	Scheme Title	Scheme Description	Proposed by	Ward	Estimated Cost £	Risk to Delivery Rating R/AG	EIP Allocation Requested £	Comments
WC1	Clivedon Close bench and landscaping	Provision of a suitable bench around the existing tree in the green area at the end of Clivedon Close, with landscaping enhancement.	Histon Road Area Residents' Association	Castle	3,500	Green	3,500	Residents in the area use the small green space for local community gatherings, but it lacks suitable seating to dwell, and rest. Associated small scale landscaping improvements would also enhance the area. Area is adopted public highway, but approval possibly needed. This aspiration was raised shortly after the previous EIP round, and has been awaiting opportunity to seek funding.
WC2	Midsummer Common tree planting	Provision of 5 new, and replacement, trees on Midsummer Common, to further enhance tree canopy across Cambridge.	Cllr T Bick	Market	1,500	Green		The suggestion is to add to existing programme plans with four new, and one replacement tree, to help mitigate climate change and improve air quality. Opportunity for local volunteers to assist with aftercare to help spread sense of ownership. Funding from new 2 Seas programme under consideration.
WC3	New Square bio-diversity	Enhancement of bird and bat habitats to further promote and improve bio-diversity across city centre open spaces.	Cllr T Bick	Market	2,500	Green		Suggestion that suitable interventions be developed through engagement with Council's Ecology Officer, as per other successful projects. Funding from new strategic EIP allocation under consideration.

WC4	Bio-diversity explanatory boards in open spaces	Provision of bio-diversity awareness/ explanatory boards for Christ's Pieces, Jesus Green, Midsummer Common and New Square, and printing of a map identifying local trails, to promote understanding.	Cllr T Bick	Market	5,000	Green		Suggestion that suitable interventions be developed through engagement with Council's Ecology Officer, as per other successful projects. Funding from new strategic EIP allocation under consideration.
WC5	Histon Road shops bench	Provision of a suitable bench (or benches) outside the Co-op and other shops in Histon Road, to provide opportunities for rest and social inter-action.	Cllr C Payne	Castle	2,000	Amber	2,000	These shops forecourt areas are privately owned and not adopted by the County Council as public highway. Landowner(s) support and agreement for any additions would therefore be needed.
WC6	Histon Road Recreation Ground improvements	Provision of a water fountain, picnic benches and cycle parking racks to add to existing facilities within the Rec.	Cllr G Chadwick	Castle	5,000	Green	5,000	Such facilities could complement existing provision within the open space, including the recently upgraded children's play area. The addition of the features suggested would require careful development. The provision of a public drinking water point, or fountain, is being considered through the new strategic EIP funding arrangement.
WC7	Adam & Eve Street/ Paradise Street corner environmental enhancement	Landscaping enhancements to well established green open-space to rejuvenate area and discourage anti-social behaviour.	Cllr A Martinelli	Market	10,000	Amber	10,000	The existing mature landscaping is in reasonable condition but subtle changes to open up and make more of the space could add to local green amenity and bio-diversity.
WC8	Sidney Street/ Market Street corner benches	Provision of additional and replacement benches to enhance opportunities for short term rest.	Officer suggestion, supported by Cllr R Moore (Exec Cllr for City Centre)	Market	5,000	Amber	5,000	The suggestion is to replace existing park style benches with more flexible, convivial, forms - as recently trialled on the corner. The city centre is short of opportunities for short-term rest, and consumption of local street food and drink.

APPENDIX A

WC9	Sidney Street green landscaping	Provision of a further street tree and engineered tree pit (if viable), in Sidney Street between Market Street and Petty Cury to assist water, heat, air quality and bio-diversity management.	Officer suggestion, supported by Cllr R Moore (Exec Cllr for City Centre)	Market	5,000	Amber		This suggestion would be developed in conjunction with the Council's arboricultural team, and other potential partners. Potential to include within new strategic EIP allocation. Separate budget bid for new street trees programme, if approved, may have potential to assist funding.
				TOTAL	39,500	0	25,500	

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Environmental Improvement Programme (EIP) 2019/ 20 Year Applications



Please complete and return to eiprojects@cambridge.gov.uk by end of 5 August 2019

First Name

Surname

Organisation

Address

Post Code

Telephone

Email Address

Location of suggested Environmental Improvement

Are your 3 Area Ward Councillors supportive? Yes No

Issue/Problem – please outline what you would like your application to address:

Suggested Solution – please outline how you feel your objectives might be best met:

Benefits to the Local Area – please outline who would benefit, and how:

Eligibility Criteria for Environmental Improvements

Please indicate which of these criteria would be met by your application:

Essential Criteria	tick	Desirable Criteria	tick
The scheme has a direct, lasting and noticeable improvement to the appearance of a street or area		The project will benefit a large number of local people	
The scheme is publicly visible and accessible		It is easy and simple to implement	
If the scheme is on private land, the owners' permission has been granted (unless there are exceptional circumstances by which the Area Committee may wish to act unilaterally, with full knowledge and responsibility for the implication of such action)		It features the active involvement of local people	
The scheme provides low future maintenance costs.		It meets one/more key policy objectives (e.g. improves community safety or contributes to equal opportunities)	
		There is potential for inclusion of employment training opportunities	
		Additional 'partnership' funding is available.	

Ineligible for funding:

- Projects costing in excess of £5,000; without Area Committee authority
- Where a readily available alternative source of funding is available
- Revenue projects (i.e. management and maintenance of existing facilities)
- Schemes that have already received Council funding (unless it can be clearly demonstrated that this would not be 'top up' funding)
- Works that the City or County Council are under an immediate obligation to carry out (e.g. repair of dangerous footways)
- Play areas (S106 funding should pay for these facilities).

Other Information:

The following categories of work were agreed as being eligible for funding by the Area Committees:

- Works in areas of predominately council owned housing
- Works to construct lay-bys where a comprehensive scheme can be carried out which not only relieves parking problems but achieves environmental improvements.

Thank you for completing your application.

All sections of this form must be completed and returned to eipprojects@cambridge.gov.uk by Monday 5th August 2019 in order to be considered.

Prior to that deadline, further advice is available from the above email address, or by calling the Streets and Open Spaces Development Unit on 01223 45 8525.

Environmental Report



Cambridge West / Central Area

[Covering the wards of Castle, Market and Newnham]

Period of: August 2019 to January 2020

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1. Introduction

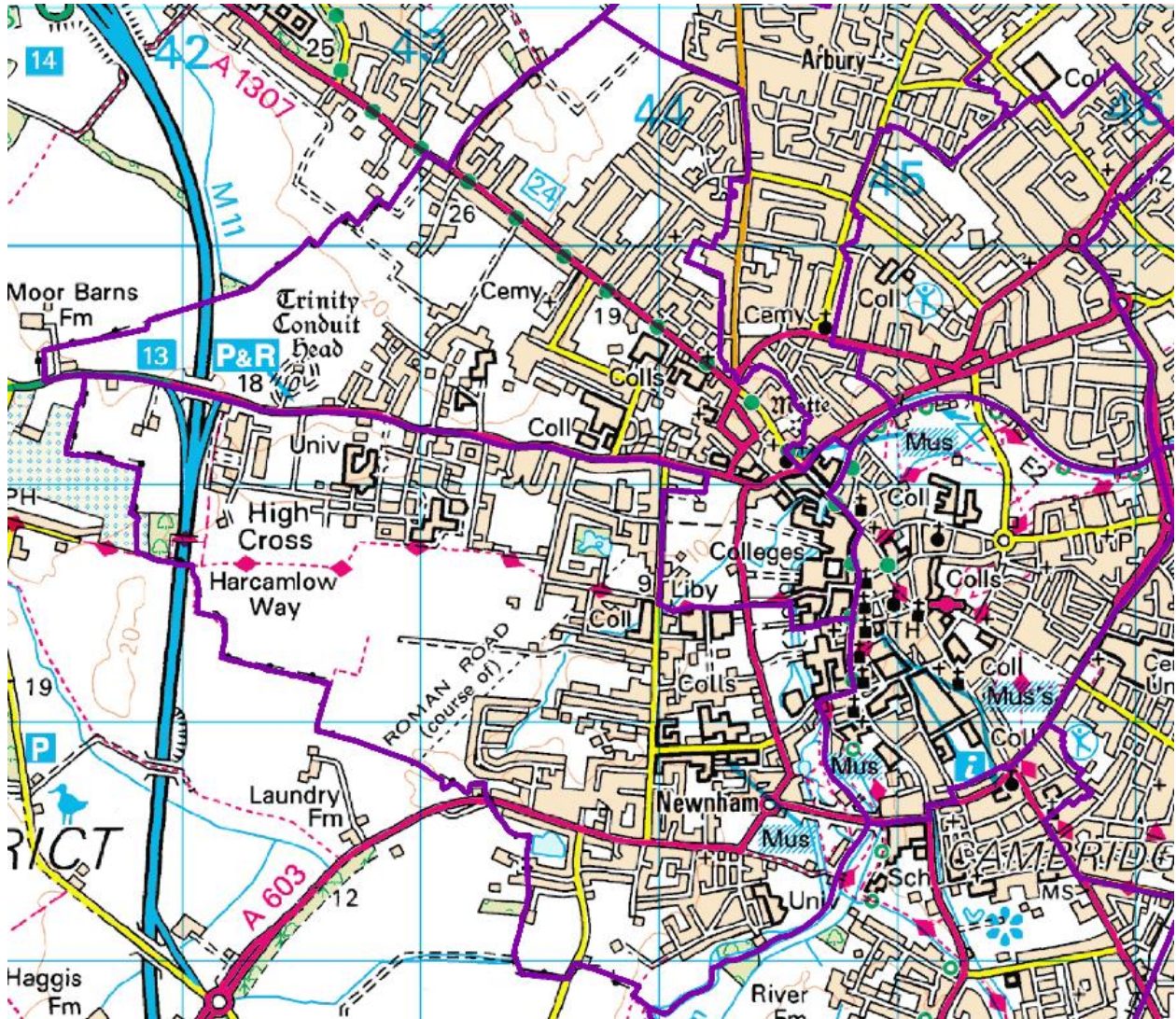
This report provides an overview of the council's Streets and Open Spaces, Environmental Health and Shared Waste service activity in the Area Committee area over the past six months.

This report provides open data on service performance, so that City and County Councillors and their constituents are informed of what service activity is happening in their area; and has the opportunity to engage in and help to shape this activity, including identifying specific local service requests/ issues.

1. Streets and Open Spaces Operations Team:
 - a. Street cleansing and Grounds Maintenance – cleans all residential streets and public land and maintains all grass and shrub beds across the city.
 - b. Community Engagement Team - works with Community Payback and Streets and Open Spaces volunteers to deliver community nominated improvement projects.
 - c. Dog Warden Service – works to deal with dog fouling and stray dogs across the city
 - d. Enforcement Team - investigate and take action against instances of environmental crime in public places across the city.
2. Streets and Open Spaces Assets Development Team:
3. Streets and Open Spaces Projects Team
 - a. Projects
 - b. Parks
 - c. Trees
4. The Greater Cambridge Shared Waste Service provide rubbish and recycling collections from homes and business Cambridge and South Cambridgeshire and empties 32,000 bins each day. It is responsible for setting policy on how this should be done and educating residents and customers on how best to recycle.
5. Environmental Health:
 - a. Pest control – free treatments for rats, mice, cockroaches, bedbugs and pharaohs ants
 - b. Private sector Housing interventions – complaints and investigations regarding condition of properties
 - c. Other public health interventions – refuse, hoarding, bonfires
 - d. Noise complaints – day time and night time noise complaints ,

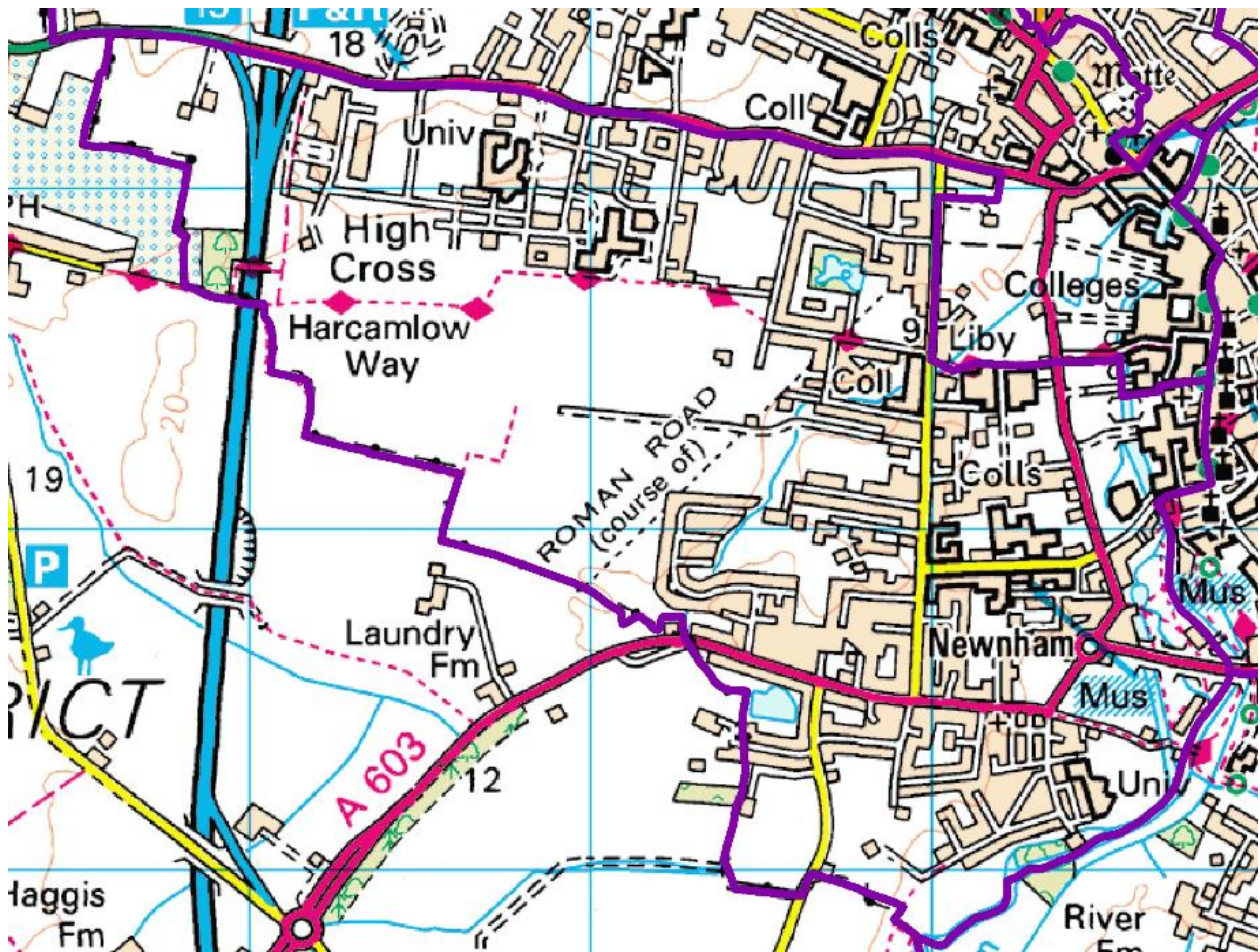
2. West / Central Area Profiles

In this section an update of what teams have been doing in the previous six months is detailed.



Ward Profile: Castle

Map



Community Engagement team

The Community Engagement Team ran several corporate volunteer events in the West including groups from Booking.com who spent the day cutting back overgrown shrubbery and bramble from the play area at Histon Road Recreation Ground in December.



Students from St Catherine's College undertook a litter pick on Castle Hill and shared with the team the photos of their efforts and volume of litter that they collected.



If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Dog Warden Service

Regular patrolling of the green spaces in this area with a focus on Histon Road recreation ground in the past six months.

Fouling: Lady Margaret Road fouling issue highlighted by a member of the public, and a suspect was identified, education and advice provided in conjunction with a warning letter. Fouling sign put up; no further reports received.

Stray Dogs: One stray dog found by a member of the public and collected by the service. The dog was not microchipped in accordance with The Microchipping of Dogs (England) Regulations 2015. Reunited with owner who was subsequently issued a formal notice requiring the dog to be microchipped and the details registered on an approved database. Formal notice was complied with.

To contact us regarding a dog issue, please contact your dog warden Bree Donovan.



Enforcement team

Officers conduct regular patrols in the area, spending approximately 10-15 hours per week there. Particular attention is given to the Castle Park recycling centre and Chatsworth Avenue. These are particularly bad areas for fly tipping.

- Castle Park Recycling Centre - The recycling point seems to be a hot spot area for the dumping of waste outside of the bins. Over the past six months officers have dealt with ten separate fly tips at the recycling centre. This has resulted in two fixed penalty notices for the offence of fly tipping being issued, which have now been paid. There is also one investigation that is ongoing, the suspect has been contacted and officers are awaiting their response.

- Chatsworth Avenue - This is another site that seems to attract a large amount of fly tipping. Within the past six months officers have dealt with three separate fly tips at this location. This has resulted in one fixed penalty notice being issued for the offence of fly tipping, which has now been paid. Officers have also spoke to a suspect in regards to fly tipping a fridge freezer and gave them words of advice and asked them to remove it, which they have now done.

- There have also been a number of other fly tips that have been investigated within Castle however none have resulted in further action being taken due to the nature of the waste. These have been in Sherlock Road, Mount Pleasant and Chesterton Road.



Abandoned vehicles – Eleven suspected abandoned vehicles have been investigated within Castle, however only one of which has been declared abandoned and removed, and has subsequently claimed back by the owner. All the others were either claimed or removed by the owner. These reports seem to be more of a parking issue than an abandoned vehicle issue, however due to our statutory duty officers visit all reported vehicles.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officer, Jess Tombs.

Operations service

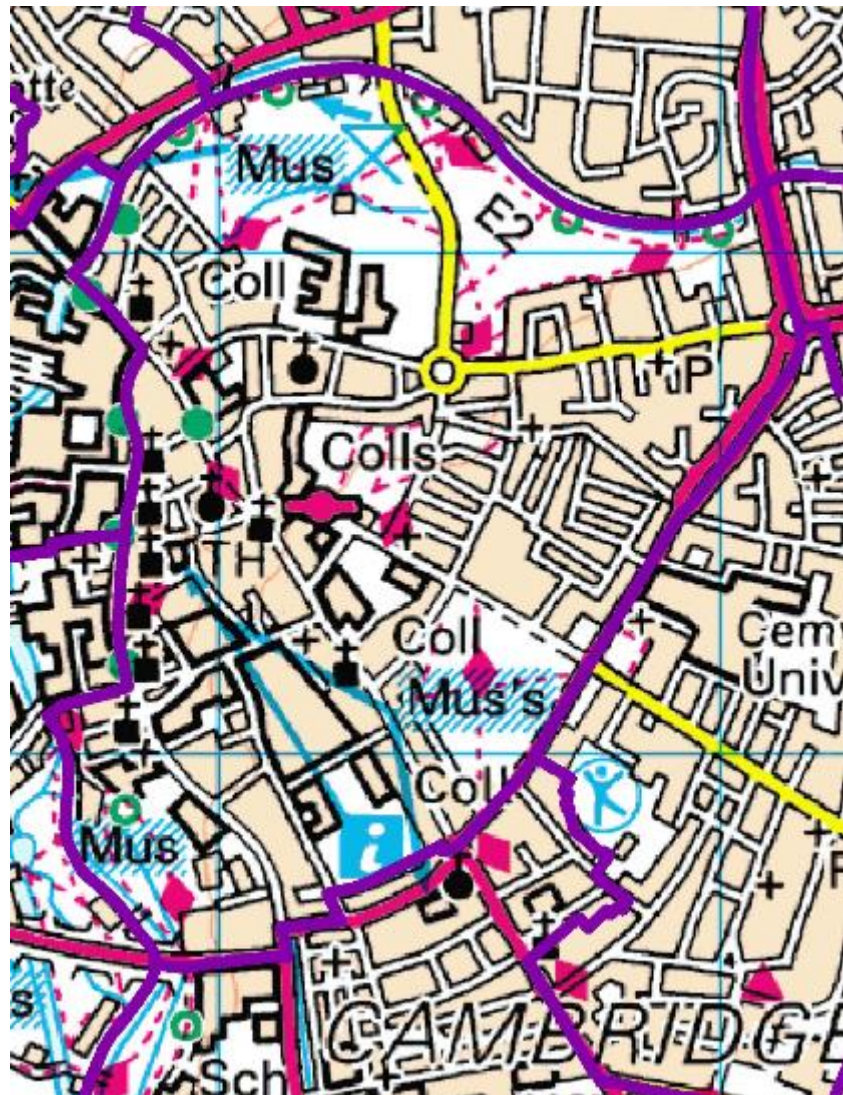
We have been busy clearing all the leaf fall in the area with the grounds maintenance teams and have started are winter pruning ready for the bird nesting season. In the coming months we will be getting ready for grass cutting season.

Our cleansing teams have been removing small fly tips and constantly removing cardboard within the areas. We have been sweeping all the main roads and residential areas of detritus and carrying out deep cleaning as we go round the ward.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.

Ward Profile: Market

Map



Community Engagement team

In August the Community Engagement Team supported over forty volunteers who came from AECOM and the volunteers undertook a day of activities painting the railings, renovating the benches and litter picking on Christ's Pieces.



The Community Engagement Team has started a regular monthly volunteer group with Wintercomfort customers. In January we replanted two raised flower beds by the Jesus Green outdoor lido.



The Community Engagement Team also supported and organised many litter picks across city centre including Parkers Pieces, Jesus Green, Mill Pond and Christs Pieces.

We undertook a large project to cut back and clear the overgrowth within the grounds of St Clements Church following the renovation of the church with Community Payback.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Dog Warden Service

Regular patrols of the open spaces conducted in this area with attention given to Christs Pieces, New Square, Jesus Green, Midsummer Common and Parkers Piece.

Reports received from members of the public regarding dogs kept by the homeless, predominately in Sidney Street, Sussex Street, Burleigh Street and Fitzroy Street. Concerns were raised by the public about the dog's welfare and being unaccompanied or not under a person's charge.

Fouling:

- James Street fouling issued highlighted by a member of the public. Suspect identified, education and advice provided in conjunction with a warning letter. Fouling sign put up; no further reports received.
- Little St Marys Churchyard – fouling report received which is currently being investigated.

Dog Control:

- Christs Pieces – Failure to comply with the Public Spaces Protection Order (Dog Exclusion). Reports of dogs being exercised in the fenced tennis court area. Targeted patrolling and new exclusion signs put up. On-going investigation.
- Sussex Street – Report received regarding a dog left unaccompanied. Site visited and the keeper of the dog identified rough sleeping several meters away. Advice and education given regarding dog control and a lead provided.
- Petty Cury – Dog belong to homeless individual left unaccompanied outside Boots the dog was taken by unknown person but subsequently reunited with its keeper.

Stray Dogs: Three stray dogs found by a member of the public, contained and picked up by the service for this period.

The Dog Warden Service works in partnership with Winter Comfort for the Homeless, Street Outreach Team (CLG) and Wood Green Animal Shelter Outreach team to identify individuals who live on the streets and whom have dogs. Education, advice and free help is given in relation to neutering, free microchipping, worming, flea and tick treatment and equipment such as muzzles and coats are provided along with free poo bags.

To contact us regarding a dog issue, please contact your dog warden Bree Donovan.

Enforcement team

During the period between August 2019 and January 2020 officers continued to undertake proactive litter patrols within the city targeting hot spot areas, whereby numerous fixed penalty notices were issued for littering. This also includes Fitzroy Street and Burleigh Street. A number of fixed penalty notices were not paid, and subsequently suspects have been summonsed to court for littering.

Officers have also been dealing with companies within the city with regards to breaches of stator notices (section 47s) relating to commercial waste whereby fixed penalty notices have been issued. Officers continue to make educational visits to remind businesses of their duty of care in relation to the management and storage of their trade waste.

At present there are sixty six companies within the ward on section 47 notices. In this period, an additional five companies have been placed on section 47 notices relating to the poor management of their trade waste, with an additional ten being considered.

Officers have dealt with numerous fly tipping issues within the ward from householders and businesses, whereby fixed penalty notices have been issued and all paid.

Officers continue to liaise with local businesses such as cafes and restaurants that provide outside seating areas for customers in relation to smoking, reminding them of their duty of care in keeping the area clean of litter.

Officers continue to be members of the City Centre working group working in partnership with the Police, Universities, Colleges and other council teams dealing with environmental crime issues within the city. This has proven very effective and has been good for intelligence sharing.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Offices, Andy Hine and Steve Phillips.



Operations service

The Rapid Response and Graffiti Teams have been washing down the pavements and clearing under/around street furniture within the city centre. The areas had become very dirty due to the dry weather we had and was necessary to wash pavements to remove staining and bring the areas back up to standard.

Our cleansing teams have been removing small fly tips and constantly removing cardboard within the areas.

Our Grounds Maintenance team have been out pruning, hoeing, removing leaves and general preparation works to keep our city centre parks maintained throughout the year. From October, operatives started cutting hedges back and some have been reduced in size. At present they are removing moss from our pools areas, parks, bowling greens and tennis courts.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.

Ward Profile: Newnham

Map



Community Engagement team

At Lamma Land a lot of work has been done in the working with community payback groups. These are people who have been given an unpaid work order as a sentence of the court. The team have edged pavements on Madingley Road (Newnham side) making them more accessible and also removed overhang and nettles.



The Community Engagement Team has worked with volunteers, corporate groups and Community Payback over the last couple of months to add woodchip to the paths at Paradise Nature Reserve.



In April 2020 the team will be undertaking an Eco-Day with Kings College School and working on a variety of biodiversity projects, including hedgehog habitats, bee and insect hotels and litter picking the local community areas.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

Dog Warden Service

Regular patrols of the open spaces conducted in this area with particular focus on Lammas Land, Paradise Nature Reserve, Sheep's Green and Gough Way.

Fouling: No reports from customers received and patrols find the area in good order.

Dog Control: Nil dog control reports received.

Stray Dogs - Nil stray dogs in this area for this period.

To contact us regarding a dog issue, please contact your dog warden Bree Donovan.



Enforcement team

During the period between August 2019 and January 2020 officers still continued to undertake proactive and reactive patrols on the open spaces patrols. This includes illegal campers, and dog fouling patrols.

Fly tipping issues were found to be prevalent at Lammas Land recycling centre from householders and businesses. In some cases evidence was found and the suspects dealt with accordingly, by way of fixed penalty notices. One of the businesses being dealt with is an ongoing case that is currently awaiting a court date for numerous offences relating to the management of their commercial waste.



A number of abandoned vehicles were investigated within the ward, these were inspected and seven day notices were applied accordingly. The registered owners were written to and vehicles were then removed by their owners without us having to take formal enforcement action.

Acting on complaints from local residents regarding domestic bins being left on the street blocking the public highway, inspections were under taken and words of advice were given to the householders concerned, no further reports of any issues have arisen since.

Words of advice were given to a local business in the ward relating to their A-boards after issues were raised by the public whereby they were blocking the public highway. After discussions with the business owners regarding the issues that the A boards were causing, they were moved back to the businesses curtilage. There have been no further reports of any issues.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officers, Steve Phillips and Andy Hine.

Operations service

The teams have been busy clearing all the leaf fall in the area with the grounds maintenance teams and we have started are winter pruning ready for the bird nesting season. In the coming months we will be getting ready for grass cutting season.

Our cleansing teams have been removing small fly tips and constantly removing cardboard within the areas. We have been sweeping all the main roads and residential areas of detritus and carrying out deep cleaning as we go round the ward.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.

Community Engagement Team Updates

Great British Spring Clean:

As part of the Great British Spring Clean, the Community Engagement Team are organising litter picks across the city to support the 2020 campaign.

You can find out more about the campaign and the events nearby on the Keep Britain Tidy webpage:

<https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>



The council organised litter picks are detailed below:

Date	Location	Time
Sunday 22 nd March	Logan's Meadow	10am to 12pm
Wednesday 25 th March	Mill Road Cemetery	11am to 1pm
Thursday 26 th March	Stourbridge Common	10am to 12pm
Sunday 29 th March	Coldhams Common	10.30 am – 12.30 pm
Wednesday 1 st April	Thorpe Way Rec	10am to 12pm
Sunday 5 th April	Cherry Hinton Hall	10am to 12pm
Tuesday 7 th April	Nuns Way Rec	11am to 1pm
Wednesday 8 th April	Pulley Rec	10am to 12pm
Sunday 12 th April (Easter Sunday)	Midsummer Common	11am to 1pm
Monday 13 th April (Easter Monday)	Midsummer Common / Jesus Green	10am to 12pm
Sunday 19 April	Lammas Land	10am to 12pm

In addition should individuals, groups or businesses want to organise their own events for the campaign, then litter picking equipment can be borrowed from the Community Engagement Team by emailing sosvolunteers@cambridge.gov.uk

Hedgehog Holes

The Community Engagement Team continues to work with Cambridge Hedgehogs to promote hedgehog holes and highways. The team is able to assist residents by cutting holes in fences to facilitate hedgehog movement between gardens. To date the team have cut over thirty new hedgehog holes across the city.

Should residents wish to have a hedgehog hole cut they can email the Community Engagement Team at sosvolunteers@cambridge.gov.uk



Greater Cambridge Shared Waste Service Update:

Greater Cambridge Shared Waste Service Updates for Cambridge (Covers the period of October to December 2019):

Event	Date	Area
SOS Funded Community Action Day	05/10/2019	Tenby/Bliss Way
Recycling talk for sheltered scheme	07/10/2019	Stanton House Christchurch St
Recycling talk at a nursery	11/10/2019	Bar Hill
City Homes Community Action Day	12/10/2019	Ditton Fields
Talk for nursery	14/10/2019	Waterbeach Toddler Group
Talk for staff	15/10/2019	Bradfield Centre
SOS Funded Community Action Day	19/10/2019	Paget St Trumpington
Recycling talk for sheltered scheme	24/10/2019	Whitefriars Chesterton
Recycling talk for sheltered scheme	30/10/2019	Talbot House Fishers Lane
Recycling talk for sheltered scheme	21/11/2019	Brandon Court Prospect Row
Stapleford Xmas fair	24/11/2019	Stapleford School
Over festive fayre	30/11/2019	Over Primary School
Mill Road Winter Fair	07/12/2019	Mill Road
Fen Drayton Village Café	14/12/2019	Fen Drayton
Door knocking	17/12/2019	Trumpington Meadows

3. Environmental and Waste Data

Public Realm [West / Central Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
Aug 2018 to Jan 2019	Fly tipping	79	9	58	12
Aug 2019 to Jan 2020*		77	15	52	10
Aug 2018 to Jan 2019	Needles	603 (49 instances)	47 needles (6 instances)	552 needles (45 instances)	4 needles (2 instances)
Aug 2019 to Jan 2020*		118 needles (22 instances)	1 needle (1 instance)	114 needles (20 instances)	3 needles (1 instance)
Aug 2018 to Jan 2019	Fixed penalty notices	143	10	116	17
Aug 2019 to Jan 2020		230	12	205	14

*Data only available between 1st August 2019 to 13th January 2020

Summary of public realm data:

Fly tipping:

Of the 15 reports for fly tip in the Castle ward, two came from Castle Street area; no other particular trends with types of fly tipped material were identified in this period. In Market, there were repeat incidents at Portugal Place (5) and Burleigh Street (3) the majority of waste dumped was either bagged commercial waste or loose commercial waste, and no other trends for fly tipping in this ward were identified. In Newnham four of the reports were for waste dumped at Lamma Land recycling centre and consisted of non-recyclable household waste.

Needles:

- Castle: One needle was removed in Bridge Street in November
- Market:
 - At Bailey Mews, two needles were found in shrubs in August, and three in a drain in October. On Midsummer Common four needles were found by Cutter Ferry Bridge in October, one needle was removed by the bench near the Fort St George in November, and five from the common in January. On Newmarket Road in September two needles were removed near the Grafton Centre and three needles removed from outside number 4, and in October a further needle was removed from outside number 4.
 - In August there were three needles removed from Parsonage Street near the cattle grid, one needle was removed from the entrance to Epworth Court, fifteen were removed from Paradise Street and one needle was cleared from the bins at the Wesley Church. In the same month forty needles were removed from St Edwards Church on Peas Hill where a backpack containing drugs paraphernalia was recovered in the grounds.
 - In September needles were found at North Terrace (1), King Street near to the church (6) and Parkside (1) near to the litter bins. In November needles were also removed from Market Hill (15) outside the entrance to Marks and Spencer, Christchurch Street (1) at Stanton House, and from Eden Street Backway (3). In January 2020 six needles were also removed from Wellington Court. .
- Newnham: Three needles were removed from Kings Parade in October.

Fixed penalty notices:

Fixed penalty notices issued across the period includes 164 for littering, 54 for trade related waste (including littering, fly tipping and breaching of a statutory notice), nine for domestic related waste (including littering and fly tipping), two for punting, one for failure to provide authority to transport waste and one for abandoning a vehicle.

Private Realm [West / Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Legal Proceedings
Aug 2018 to Jan 2019	Pest Control	NA	60	NA	NA	NA
Aug 2019 to Jan 2020			42			
Aug 2018 to Jan 2019	Refuse and waste complaints	1	NA	1	0	0
Aug 2019 to Jan 2020		1			0	0
Aug 2018 to Jan 2019	Other public health interventions ²	9	NA	1	0	0
Aug 2019 to Jan 2020		1			0	0
Aug 2018 to Jan 2019	Noise complaints	44 ³	NA	1	0	0
Aug 2019 to Jan 2020		32 ³			0	0
Aug 2018 to Jan 2019	Private Sector Housing interventions	19 ⁴	NA	1	1	0
Aug 2019 to Jan 2020		8 ⁴			0	0

¹ All complaints will generally have at least one such action.

² Other public health complaints includes odour, smoke, bonfires, filthy and verminous

³ Where multiple complaints have been received from one person these have only be counted as one complaint

⁴ Please note this figure relates to investigation of reactive service request and does not include proactive inspections.

Waste and Recycling Data [Great Cambridge Area]

Recycling rate:

This is based total amount of recycling collected in blue and green bins. Waste is subject to seasonable fluctuations.

Activity	Q1 Apr-Jun 19/20	Q2 Jul-Sep 19/20	Q3 Oct-Dec 19/20	Q4 Jan-Mar 19/20	Total for 2019/20
Recycling rate – dry recycling	55.10%	52.28%	49.08%		
Recycling rate – composting	33.67%	31.16%	25.10%		
Amount collected for disposal	44.89%	46.30%	51.11%		

Number of collection completed as scheduled:

This shows the number of bin that were collected as scheduled (in number and a % and therefore the amount also missed).

Quarter	Missed	Possible	Actual	% Missed	% Collected
19-20 Q1	3,590	2,027,570	2,023,980	0.18%	99.82%
19-20 Q2	5,237	2,184,226	2,178,989	0.24%	99.76%
19-20 Q3	3,219	2,147,116	2,143,917	0.15%	99.85%

Month	Missed	Possible	Actual	% Missed	% Collected
Apr-19	1,260	653,426	652,166	0.19%	99.81%
May-19	1,152	712,690	711,538	0.16%	99.84%
Jun-19	1,178	661,454	660,276	0.18%	99.82%
Jul-19	1,986	756,944	754,958	0.26%	99.74%
Aug-19	2,172	731,857	729,685	0.30%	99.70%
Sept-19	1,079	695,425	694,346	0.16%	99.84%
Oct-19	1,109	758,064	756,975	0.15%	99.85%
Nov-19	1,391	695,687	694,296	0.20%	99.80%
Dec-19	719	693,365	692,646	0.11%	99.89%

4. Key contacts

Area	Contact	Telephone Number	Email
Community Engagement	Community Engagement Team	01223 458084	sosvolunteers@cambridge.gov.uk
Enforcement (Castle)	Jess Toombs	01223 457730	jess.toombs@cambridge.gov.uk
Enforcement (Market and Newnham)	Andy Hine Steve Phillips	01223 458579 01223 457638	andrew.hine@cambridge.gov.uk Steve.phillips@cambridge.gov.uk
Dog Warden (West area)	Bree Donovan (Wed-Fri)	01223 458122	dogwarden@cambridge.gov.uk
Streets and Open Spaces Operations / Commercial	Paul Jones	01223 458282	paul.jones@cambridge.gov.uk
West Area Operations Team Leader	Sarah Phillips	01223 458282	sarah.phillips@cambridge.gov.uk
Recycling Champions	Birgitta Laurent	07525 213774	recycling.champions@scams.gov.uk

If you have a question about one of the council's services, you will be able to find a number of answers on our website www.cambridge.gov.uk. If you can't find what you are looking for, or want to discuss something with us, you can contact us on the details above or call 01223 457000.

5. Volunteer schemes

Time Credits

You can earn Time Credits for your time as volunteer. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated Area Ranger you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Get involved with new volunteer roles/projects

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community.

To sign up or find out more visit our webpage <https://www.cambridge.gov.uk/streets-and-open-spaces-volunteers> or contact our Community Engagement Team on sosvolunteers@cambridge.gov.uk or 01223 458084

Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. The Greater Cambridge Shared Waste Service is looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

To become a recycling champion please visit our webpage <https://www.cambridge.gov.uk/become-a-recycling-champion>, or contact recycling.champions@scams.gov.uk or telephone 07525 213774.